

2010 Personal Tax Return Checklist

Period 1 January 2010 to 31 December 2010

Tax Return and Tax Payments Due for Submission on or before 31 October 2011.

You should read the checklist in full as sections may apply to you in 2010 which may not have applied to you in 2009.

Please tick the box in each section to indicate whether the information requested is enclosed or is not applicable.

Please return this checklist together with the relevant supporting documentation at your earliest convenience.

All figures on this checklist should be in € (Euros) or the relevant foreign currency.

PERSONAL DETAILS – SECTION A

Please provide the following personal details so that we may ensure that our files are up to date:

Name: _____

Spouse Name: _____

Date of Birth: _____

Spouse DoB: _____

PPS No: _____

Spouse PPS No: _____

Address: _____

Phone No.'s

Business: _____

Home: _____

Mobile: _____

Fax: _____

No of Dependents: _____

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

ASSESSABLE STATUS – SECTION A

(Please contact us to discuss if you do not understand the following questions)

Are you and your spouse jointly assessed for tax purposes?
(either spouse may be taxed on the joint income of both spouses)

Yes No N/a

Are you and your spouse separately assessed for tax purposes?
(each spouse is assessed independently of the other, but unused tax credits & balance of standard rate band where available may be transferred between spouses after the end of the tax year)

Yes No N/a

Are you and your spouse assessed as single persons for tax purposes?
(each spouse is assessed as if he or she is a single person)

Yes No N/a

ROS PAYMENT INSTRUCTION – SECTION A

Name on Bank Account: _____

Bank Account No: _____

Sort Code: _____

Name of Bank: _____

Address of Bank: _____

Written authorisation from you will be required before payment is made

PERSONAL CIRCUMSTANCES AND CLAIM FOR TAX CREDITS/RELIEFS – SECTION B

1. Certificate of Tax Credits and Rate Band

If you were subject to PAYE in 2010, provide a copy of your Certificate of Tax Credits and Rate Bands for 2010

Information Attached	N/A
<input type="checkbox"/>	<input type="checkbox"/>

2. Personal Tax Credit

2.1 If you married during 2010, please provide the following information:

2.1.1 Spouse's full name (including pre-marriage surname)

2.1.2 Spouse's PPS Number

2.1.3 Date of marriage

2.1.4 Spouse's P60 or details of income and tax paid in 2010

2.2 If your marital status changed in 2010, please provide the relevant details.

Information Attached	N/A
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

3. Home Carer's Credit

This credit may be available to a married couple where one spouse remains at home to care for children, the elderly or an incapacitated person. The credit is only granted to couples under joint assessment. To determine if this relief applies for 2010, please provide the following information:

3.1 Name of home carer - _____

3.2 Amount of home carer's income for 2010: - €: _____

3.3 Name(s) and date(s) of birth of dependents cared for and the nature of the incapacity where the dependent is permanently incapacitated: -

Name	Date of Birth	Relationship to Taxpayer	Nature of Incapacity (If Applicable)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Age Tax Credit

Please provide your date of birth: _____

5. Dependant Relative Tax Credit

Do you maintain at your own expense any of the following persons:

5.1 A relative of yours or your spouse who is incapacitated by old age or infirmity from maintaining themselves

Yes No

or

5.2 A widowed parent of yours or your spouse whether incapacitated or not Yes No

5.3 A son or daughter who resides with you and whose services you are compelled to depend upon by reason of old age or infirmity Yes No

5.4 If you answered yes to any of the above, please provide us with the following to determine if you qualify for this tax credit.

5.4.1 Name of dependant relative _____

5.4.2 Amount of dependant relative's income in 2010 €: _____

6. One-Parent Family / Widowed Parent / Incapacitated Child Credit

Please indicate if you consider any of the following credits may apply to you (please tick the box):-

One-Parent Family Credit

Widowed Parent Credit

Incapacitated Child Credit

To assist us in determining if you are entitled to any of these reliefs, please complete the following table:-

Child's Name	Date of Birth	Name of school/college if receiving full-time education OR nature of permanent incapacity
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Service Charges

Information Attached

N/A

Service charges up to €400 paid on time in the calendar year ended **31 December 2009** qualify for a tax credit in the 2010 tax year. Please provide us with receipts in respect of such payments.

8. Health Expenses

Information Attached

N/A

8.1 Provide details including receipts of medical expenses and/or non routine dental (provide Form Med 2) or ophthalmic expenses incurred in 2010 in respect of yourself, your family or other dependents.

8.2 Provide details of amounts reimbursed by VHI/Aviva/Quinn, the Regional Health Authority or other body (please specify).

9. Employed Person Taking Care of an Incapacitated Individual Allowance

Did you employ a carer to look after an incapacitated family relative in 2010? Yes No

If you answered yes, confirm the following:

9.1 The expense actually borne by you in 2010 € _____

9.2 The total cost of employing the carer for 2010 € _____

9.3 If the relative became incapacitated during the year, what date did he/she become incapacitated _____

10. Permanent Health Insurance

Provide details of Permanent Health Insurance payments paid by you in 2010 which have not already been relieved through your payroll.

Information Attached

N/A

11. Tuition (Education) Fees

If you paid tuition fees on your own behalf or on behalf of a dependant to an approved college or school in 2010 or for training courses, please supply details of the course attended and the payments made as these may qualify for tax relief.

(Please note that registration fees do not qualify for tax relief)

Information Attached

N/A

12. Donations to Approved Bodies

Provide details of donations of €250 or more to approved bodies in 2010 (e.g. eligible charities, educational institutions, approved sports bodies etc.)

Information Attached

N/A

13. Tax Based Investments

Provide details of any Tax Based Investments which you made during the 2010 tax year, e.g. Holiday Cottage Scheme, Business Expansion Scheme, Urban Renewal Property, Section 23 type investments, Film Relief Scheme etc.

Provide any documentation you received from the vendor/developer outlining the tax reliefs attaching to the investment.

Information Attached

N/A

14. Rents Paid

Provide details of rent paid in respect of your main residence in 2010: This information should include: -

Information Attached

N/A

- Name of landlord : _____
- Address of landlord : _____
- PPS number of landlord if available : _____
- Frequency of rental payments : _____
- Amount of rental payments : _____

15. Other Allowances and Reliefs

Provide details of any other credits, allowances or reliefs which you consider may be applicable to your circumstances.

Information Attached

N/A

16. High Income Earner Restriction

The threshold for qualification for the High Income Earner Restriction is significantly reduced for 2010. If you are entitled to tax relief of €80,000 or more in respect of one or more reliefs, please indicate the applicable relief and provide us with details so that we may establish if the restriction applies:

	Information Attached	N/A
• BES reliefs	<input type="checkbox"/>	<input type="checkbox"/>
• Film reliefs	<input type="checkbox"/>	<input type="checkbox"/>
• donations to certain sports bodies	<input type="checkbox"/>	<input type="checkbox"/>
• donations to approved bodies such as charities	<input type="checkbox"/>	<input type="checkbox"/>
• area specific capital allowances tax incentive schemes	<input type="checkbox"/>	<input type="checkbox"/>
• properties qualifying for accelerated allowances	<input type="checkbox"/>	<input type="checkbox"/>
• trading losses derived from capital allowances listed under the definition of specified relief or derived from double rent relief	<input type="checkbox"/>	<input type="checkbox"/>
• patent royalty income and patent distributions	<input type="checkbox"/>	<input type="checkbox"/>
• interest deductions for money borrowed by individuals to purchase shares in certain companies or partnerships	<input type="checkbox"/>	<input type="checkbox"/>
• exempt distributions and exempt profits or gains related to income from stallion fees, stud greyhound services, the occupation of woodlands and certain mining profits	<input type="checkbox"/>	<input type="checkbox"/>
• relief for restoration of Significant Heritage Buildings and Gardens	<input type="checkbox"/>	<input type="checkbox"/>
• certain earnings of writers, composers and artists	<input type="checkbox"/>	<input type="checkbox"/>

INCOME DETAILS – SECTION C

1. Trading/Professional Income

For your 12 month accounting period which ends in the calendar year 2010, please supply the following information:

	Information Attached	N/A
1.1 Details of sales/income and purchases/expenditure	<input type="checkbox"/>	<input type="checkbox"/>
1.2 Details of any other fees or commissions received	<input type="checkbox"/>	<input type="checkbox"/>
1.3 Bank statements in respect of all trading/professional transactions for the 12 month accounting period	<input type="checkbox"/>	<input type="checkbox"/>
1.4 Details of assets acquired such as fixtures, fittings, motor vehicles or equipment	<input type="checkbox"/>	<input type="checkbox"/>
1.5 Details of assets disposed such as fixtures, fittings, motor vehicles or equipment	<input type="checkbox"/>	<input type="checkbox"/>
1.6 Withholding tax certificates (Form F45) for tax deducted at source by the payee	<input type="checkbox"/>	<input type="checkbox"/>
1.7 For cars purchased or leased after 1 July 2008 , give details of the CO ₂ emissions category of each car using the following categories: Up to 155g/km, Between 156–190 g/km and Above 190 g/km.	<input type="checkbox"/>	<input type="checkbox"/>

2. Pensions/Employments/Benefits

	Information Attached	N/A
2.1 Form(s) P60 or P45 in respect of salary/pensions/fees received in 2010	<input type="checkbox"/>	<input type="checkbox"/>
2.2 Social Welfare Pensions (contributory pension)	<input type="checkbox"/>	<input type="checkbox"/>
2.3 Social Welfare Benefits received (e.g. unemployment benefit, disability or invalidity benefit or occupational injury benefit)	<input type="checkbox"/>	<input type="checkbox"/>
2.4 Other payments received (e.g. termination payments/payments for change in work conditions/inducement payment to change jobs).	<input type="checkbox"/>	<input type="checkbox"/>

3. Directors

	Information Attached	N/A
3.1 State name of any company of which you are a director and your percentage shareholding in each company, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>

Name of Company	Date Appointed	%Shareholding
_____	_____	_____
_____	_____	_____
_____	_____	_____

3.2 Can you confirm that the PAYE withheld from you was paid over to Revenue by your employing company?	<input type="checkbox"/>	<input type="checkbox"/>
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4. Allowable Deductions Incurred in Employment

Information Attached **N/A**

Provide details of unreimbursed expenses incurred by you wholly, exclusively and necessarily in the performance of your employment.

5. Share Options

Information Attached **N/A**

5.1 Provide details of Share Options granted, exercised or assigned by you in the 2010 tax year. The following information should be provided:

(a) Share Options Granted

Company	Date of Grant	Number of Shares	Option Price	Market Value @ Date of Grant
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

(b) Share Options Exercised/Assigned

Company	Date of Exercise/Assigned	Number of Shares	Option Price	Market Value @ Date of Exercise
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Information Attached **N/A**

5.2 Provide us with copies of all documentation you received from your employer detailing the grant and exercise/assignment of the share options.

5.3 Were you Irish tax resident over the vesting period i.e. from the date of grant up to the date on which the option first becomes exercisable?

Yes No

5.4 If no, please provide details of where you worked and how long you worked abroad.

5.5 Provide details of income tax paid by you if any and a copy of Form RTSO1 returned within 30 days of exercising your share option.

5.6 Free Shares/Shares in Lieu of Salary/Revenue Approved Share Scheme

Provide details of any free shares provided by your employer, shares in lieu of salary or bonus, or shares acquired under a Revenue Approved Employee Share Scheme in the 2010 tax year and copies of documentation issued by your employer.

Company	Method of Acquisition	Date of Acquisition	No. of Shares Received	Market Value @ Date of Acquisition
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

5.7 Convertible Securities

If convertible shares granted to you by virtue of your employment or directorship are converted in 2010 please provide the following information:

	Information Attached	N/A
Consideration paid for conversion of employment related shares	<input type="checkbox"/>	<input type="checkbox"/>
The value of the employment related shares at date of conversion ignoring conversion rights	<input type="checkbox"/>	<input type="checkbox"/>
Market value of converted employment related shares	<input type="checkbox"/>	<input type="checkbox"/>
Details of PAYE if any paid for the convertible shares	<input type="checkbox"/>	<input type="checkbox"/>

6. Benefits in Kind

Most Benefits in Kind are taxed at source by your employer through the PAYE system.

If your employer has not taxed your benefits in kind at source please provide the following details:

	Information Attached	N/A
6.1 Company car – provide details of its original market value, annual mileage, costs reimbursed to employer	<input type="checkbox"/>	<input type="checkbox"/>
6.2 Company van used for private purposes – provide details of original market value, annual mileage, costs reimbursed to employer	<input type="checkbox"/>	<input type="checkbox"/>
6.3 Free or reduced rental accommodation – confirm the open market rent of the accommodation, the market value of the property, expenses connected with the house borne by the employer and not reimbursed by you and details of any rent paid by you	<input type="checkbox"/>	<input type="checkbox"/>
6.4 Preferential loan – provide details of the sum borrowed, what was the purpose of the loan, the rate of interest if any applied by your employer, details of repayments over the tax year 2010	<input type="checkbox"/>	<input type="checkbox"/>
6.5 Private health insurance (VHI/Aviva/Quinn) – provide details of the gross subscription paid by your employer	<input type="checkbox"/>	<input type="checkbox"/>
6.6 Club subscriptions – provide detail of payments made by employer and any costs reimbursed by you	<input type="checkbox"/>	<input type="checkbox"/>
6.7 Tax payments – provide details of any tax paid by your employer on your behalf	<input type="checkbox"/>	<input type="checkbox"/>
6.8 Employer contribution to a PRSA – provide details of how much was paid by employer	<input type="checkbox"/>	<input type="checkbox"/>
6.9 Benefits received from your employer in lieu of salary – provide details of salary sacrifice and benefit received in lieu	<input type="checkbox"/>	<input type="checkbox"/>

7. Income Levy

Please provide an Income Levy Certificate for each employment held and for each occupational pension received during the year.

(The Income Levy Certificate is a certificate which must be provided to you by your employer and/or pension provider at the end of each tax year which shows the details of your gross employment/pension income for the year and the amount of the income levy deducted).

Information
Attached

N/A

8. Irish Rental Income

8.1 Provide the address of each rental property owned by you if acquired in 2010 or if you have not provided us with this information previously.

8.2 Confirm the date each letting commenced and provide us with a copy of the written lease agreement if you have not provided us with this information previously.

8.3 Provide details of rental income receivable by you in the tax year 2010 for each letting.

8.4 Provide details of expenditure incurred by you in respect of your rental properties (e.g. mortgage interest, rates, maintenance, repairs etc).

8.5 Provide written confirmation of the registration of a tenancy from the Private Residential Tenancies Board for each tenancy.

(A deduction of Interest against rental income is not available if Private Residential Tenancies Board registration requirements have not been fulfilled)

8.6 Provide details including receipts for expenditure on furniture, fixtures and fittings etc purchased by you for the rental property in 2010.

8.7 Have you fulfilled your obligations to pay the Non Principal Private Residence Charge for 2010?

Yes

No

9. Dividends

Provide dividend counterfoils in respect of all Irish, United Kingdom and other foreign dividends received in 2010.

Information
Attached

N/A

10. Irish Deposit Interest

Please provide certificates of interest for each deposit account held during the year.

(Further income tax does not arise on deposit interest but it must be included in the return and may be subject to PRSI and levies)

Information
Attached

N/A

11. Other Irish Source Income

Provide documentation in respect of the following income received in 2010:

11.1 Exchequer Bills

11.2 Government loan stock

11.3 Credit Union Dividends

11.4 Income from other loans and investments

12. Exempt Income**Information Attached****N/A**

Provide documentation/details in respect of the following income received in 2010:

12.1 Profits on income for which you have been granted Artist Exemption

12.2 Exempt patent income including distribution/dividends paid out of exempt patent income. Provide details of any tax withheld at source on your patent income in 2010

12.3 Income received under Rent-a-Room Relief Scheme

12.4 Income from the provision of Childcare Services and evidence that the appropriate notification was given to the Health Service Executive

13. Income from a Settlement, Trust, Covenant or Maintenance Agreement**Information Attached****N/A**

Provide documentation/details in respect of the following income received in 2010:

13.1 Income received by you under a maintenance agreement

13.2 Income received by you under a deed of covenant

13.3 Income received by you from a trust, settlement or estate

13.4 Withholding tax certificate (R185) in respect of tax withheld on any of the above payments received by you

14. UK Income (Employments, Pensions, Rents etc.)**Information Attached****N/A**

Provide documentation/details of the following:

14.1 Forms P60/P45 for Great Britain/Northern Ireland employments or pensions

14.2 Details of rental income and expenditure arising on rental property located in the UK

14.3 Details of UK royalties, annuities, or other income

14.4 Details of UK trading income and expenditure

14.5 Copy of the last UK tax return submitted by you

15. Foreign Bank Accounts

Did you open or close an account with any foreign bank, building society or other financial institution during 2010?

Yes No

If yes, please advise us of the following: -

Information Attached**N/A**

15.1 Name and address of the bank, building society or financial institution

15.2 Date the account was opened or closed

15.3 Name and address of any "intermediary" (e.g. banker) in Ireland who provided a service to assist in opening the account

15.4 If an account was opened during the year, please advise of the source of funds placed on deposit and the amount deposited in the account (in Euro)

15.5 If an account was closed please advise us how the funds were subsequently utilised or invested

16. Offshore Funds and Foreign Life Policies

Information Attached

N/A

Provide us with full documentation and details if in 2010 you:

16.1 Acquired an interest in an offshore fund

16.2 Took out a foreign life policy

16.3 Received payments from either an offshore fund or a foreign life policy

It is very important that you provide us with full documentation to enable us determine the tax consequences of the above transactions.

17. Days spent in Ireland

Confirm the number of days you spent in Ireland in 2010.

(A "day" for residence purposes is one on which you are present in the Republic of Ireland at any time during the day).

Question 18 should only be completed by Irish tax resident, ordinarily resident and domiciled individuals.

Questions 19 to 21 should only be completed by Non-Irish domiciled individuals.

18. Foreign Income (Employments, Pensions, Rents etc.)

Information Attached

N/A

Provide the following documentation in respect of the tax year 2010:

18.1 Forms P60/P45, or equivalent from any foreign employments or pensions

18.2 Details of foreign royalties, annuities, rental income

18.3 Certificates of all foreign deposit interest

18.4 Dividend counterfoils in respect of foreign dividends

19. Remittances

Information Attached

N/A

19.1 Provide details of remittances of income from abroad to Ireland in 2010.

19.2 Confirm that you operate separate bank accounts for your Irish source income and your foreign income and provide us with copies of the relevant bank statements.

20. Foreign Employments Exercised in Ireland

If you exercised a foreign employment in Ireland, please provide us with the following information:

- | | | |
|--|--------------------------|--------------------------|
| 20.1 Details of the employment such as your duties, a copy of your employment contract, details of your employer's location, details of where your salary is paid i.e Irish account or foreign account | <input type="checkbox"/> | <input type="checkbox"/> |
| 20.2 Details such as a P60 outlining Irish PAYE paid by you | <input type="checkbox"/> | <input type="checkbox"/> |
| 20.3 Details of how much of your total salary from your foreign employment is attributable to the performance in Ireland of the duties of that employment | <input type="checkbox"/> | <input type="checkbox"/> |
| 20.4 Confirm how much of your salary was remitted from such an employment in 2010 | <input type="checkbox"/> | <input type="checkbox"/> |

21. Credit Card Purchases

Details of any credit card purchases in Ireland, which were settled out of your foreign income (or capital gains) in the year ended 31 December 2010.

PENSIONS, ANNUAL PAYMENTS and CHARGES – SECTION D

1. Pension Payments

Personal Pension Plan (Retirement Annuity Contributions)

- | | Information
Attached | N/A |
|--|--------------------------|--------------------------|
| 1.1 Confirm your contributions to a Personal Pension Plan for 2010. | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.2 Confirm if tax relief has been claimed on the above contributions in your 2009 tax return. | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.3 Confirm your contributions to a Personal Pension Plan for 1 Jan to 31 Oct 2011. | <input type="checkbox"/> | <input type="checkbox"/> |

PRSA

- | | | |
|--|--------------------------|--------------------------|
| 1.4 Confirm your contributions to a PRSA for 2010. | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.5 Confirm contributions made by your employer to your PRSA for 2010. | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.6 Confirm if tax relief has been claimed on any of the above contributions either in your 2009 tax return or through your payroll. | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.7 Confirm your contributions to a PRSA for 1 Jan to 31 Oct 2011. | <input type="checkbox"/> | <input type="checkbox"/> |

Occupational Pension Contributions & AVC

- | | | |
|---|--------------------------|--------------------------|
| 1.8 Confirm your contributions to an occupational pension scheme for 2010 | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.9 Confirm Additional Voluntary Contributions made by you in 2010. | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.10 Confirm if tax relief has been claimed on any of the above contributions either in your 2009 tax return or through your payroll. | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.11 Confirm your contributions to an AVC or occupational pension scheme for 1 Jan to 31 Oct 2011 for which you have not already claimed tax relief through your payroll. | <input type="checkbox"/> | <input type="checkbox"/> |

2. Annuities, Maintenance Payments, Deeds of Covenant

Please provide the following details:

- | | Information
Attached | N/A |
|--|--------------------------|--------------------------|
| (a) Type of Payment | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) To Whom it is Paid | <input type="checkbox"/> | <input type="checkbox"/> |
| (c) Address of Recipient | <input type="checkbox"/> | <input type="checkbox"/> |
| (d) Gross Amount Paid in 2010 | <input type="checkbox"/> | <input type="checkbox"/> |
| (e) Relationship of recipient to payer, if any | <input type="checkbox"/> | <input type="checkbox"/> |
| (f) Details of tax deducted (if any) | <input type="checkbox"/> | <input type="checkbox"/> |

3. Interest Paid

Please provide the following:

- | | Information
Attached | N/A |
|---|--------------------------|--------------------------|
| 3.1 Certificates of interest paid in 2010 on loans applied in acquiring an interest in unquoted trading companies | <input type="checkbox"/> | <input type="checkbox"/> |

3.2 Certificates of interest paid in 2010 on loans applied in acquiring an interest in a partnership

3.3 Original amount of loan and date the loan was taken out

4. Rents Payable to Non-Resident Landlord

**Information
Attached**

N/A

4.1 Provide details of rents paid to a non-resident landlord.

4.2 Did you withhold tax on rents to the landlord and remit it to Revenue?

Yes

No

4.3 If no, did the Landlord appoint an agent in Ireland?

Yes

No

CAPITAL SECTION – SECTION E

1. Asset Disposals in 2010

**Information
Attached** **N/A**

Provide details of disposals made for consideration or otherwise of any assets such as property, land, quoted / unquoted shares, antiques, artwork etc. during 2010 (1 January 2010 to 31 December 2010). These details should include: -

- | | | |
|---|--------------------------|--------------------------|
| 1.1 Type of asset | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.2 Date of purchase | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.3 Purchase price and associated costs | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.4 Date of sale (date of contract) | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.5 Proceeds of sale and associated costs | <input type="checkbox"/> | <input type="checkbox"/> |

(For non-domiciled individuals, a liability to Irish capital gains tax will only arise on gains on the disposal of Irish assets, or on other assets to the extent that the gain is remitted into the Republic of Ireland)

2. Asset Disposals in 2011

Capital gains tax arising on disposals between 1 January 2011 and 30 November 2011 will be due for payment on 15 December 2011.

- | | | |
|--|------------------------------|-----------------------------|
| 2.1 Did you/will you dispose of chargeable assets in the period 1 Jan 2011 to 30 Nov 2011? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|--|------------------------------|-----------------------------|

Capital gains tax arising on disposals between 1 December 2011 and 31 December 2011 will be due for payment on 31 January 2012.

- | | | |
|---|------------------------------|-----------------------------|
| 2.2 Do you intend to make a disposal of chargeable assets in the period 1 Dec to 31 Dec 2011? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|---|------------------------------|-----------------------------|

**Information
Attached** **N/A**

Provide us with details as outlined in Section 1 for asset disposals on or after 1 January 2011 so that we can advise you of the tax due and the relevant payment date.

(For CGT purposes, the date of disposal is generally the date the contract is signed)

3. Asset Acquisitions in 2010

**Information
Attached** **N/A**

Details of chargeable assets such as property, land, quoted / unquoted shares, antiques, artwork etc acquired by you in 2010 must be included on your tax return. Please provide us with the following information:

- | | | |
|---|--------------------------|--------------------------|
| 3.1 Type of asset | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.2 Date of purchase | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.3 Purchase price and associated costs | <input type="checkbox"/> | <input type="checkbox"/> |

4. Gifts/Inheritances

Did you receive a gift or inheritance in 2010?

Yes

No

If yes, please provide us with the following information:

**Information
Attached**

N/A

4.1 The value of the gift or inheritance

4.2 The date of the gift or inheritance

4.3 Your relationship with the donor (i.e. spouse, child, sibling etc.)

4.4 Details of any CAT paid on the gift/inheritance

(For 2010, the Form 11 requires the taxpayer to confirm if he/she received a gift/inheritance in 2010)

DECLARATION – SECTION F

If you are satisfied that you have accumulated all the information required to complete your 2010 Tax Return, please attach all the relevant documentation to this checklist, sign where indicated and return the details to our offices as soon as possible.

I confirm that the information provided on this checklist by me, and the documentation attached, reflects all my income, capital gains, assets acquired or disposed of and credits, allowances and reliefs for the period commencing 1 January 2010 and ending 31 December 2010 and all details necessary to enable you calculate my capital gains tax liability payable on 15 December 2011.

Signed: _____

Signed: _____

Date: _____

Date: _____